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DSB45-10

SUPPLY DIVISION INSTRUCTION
NO. 45-25

15 March 1972
51 45-25

INSPECTION AND TESTING OF COMMUNICATIONS MATERIEL

Revision: SDI 45-25, dtd 14 Nov 1958

Being
resigned

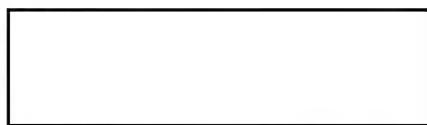
1. PURPOSE

This Instruction establishes policy governing the inspection and testing of communication equipment, assemblies and/or parts under the technical cognizance of the Office of Communications (OC).

2. RESPONSIBILITY

The OC has sole responsibility for inspecting and testing all communication equipment, assemblies and/or parts, incoming and/or outgoing, under its technical cognizance. Therefore, all communication equipment, assemblies and/or parts, will be referred to the OC representative (Testing and Inspection Shop) prior to its placement in storage or shipment. The only exception to this will be when the appropriate document, Requisition (Form 88) and/or Property Turn-In (Form 1707), is annotated "INSPECTION WAIVED" and signed by one of the following:

- a. Chief, Staff Communications Division, OC
- b. Deputy Chief, Staff Communications Division, OC
- c. Chief, Support Branch, OC



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Chief, Supply Division, OL

CONCUR

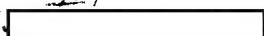


Chief, Staff Communications Division, OC

March 15 1972
Date

Distribution:

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1 - Audit Staff

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OL/SD/FSB/  (15 March 1972)

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C O N F I D E N T I A L

INSTRUCTION NO.
LI 45-32

LI 45-32
LOGISTICS
25 June 1980

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SUBJECT: Test and Inspection of Communications Materiel
at [redacted]

RESCISSION: Supply Division Instruction 45-25, Inspection
and Testing of Communications Materiel, dtd
15 Mar 1972

1. PURPOSE AND SCOPE

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This Instruction establishes policy and prescribes responsibilities and procedures governing the testing and inspection (T&I) of communications-related materiel when received at, or when issued from, [redacted] exclusive of materiel of that nature received specifically for the Office of Technical Service (OTS), or under OTS cognizance, or for the National Photographic Interpretation Center (NPIC).

2. POLICY

- a. The Office of Communications (OC) has the sole responsibility for determining whether the above materiel will require T&I and to what extent it will be performed, whether the materiel is for OC or for any other Agency component (except OTS and NPIC). This applies equally to stock issues, to materiel received for stock, and to items received for immediate shipment to a consignee (direct procurements).
- b. OC has determined those items that require T&I. These are identified by Federal Class in Attachment A for receipts and Attachment B for stock issues. Any changes to these lists must be approved by the Chief, Field Engineering Branch (FEB), Foreign Networks Division, OC.
- c. Any exceptions to the guidance provided by the above lists must be approved on a case-by-case basis by the Chief or Deputy Chief, Materiel Support Section, FEB (or by the Chief, FEB).

3. PROCEDURES

Office of Logistics (OL) depot personnel will visually inspect all items received from vendors or to be issued from stock to ascertain or verify quantity, completeness, proper identification, and general condition. For stock issues the inspection also includes assurance that any shelf-life expiration dates have not lapsed. Those items that also require technical inspection in accordance with the policy established in paragraph 2 above will be delivered to the OC T&I facility in accordance with the following procedures:

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LOGISTICS
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- a. Receiving Branch (CD/RB) will deliver to the OC T&I facility:
 - (1) Any item received from a vendor that is listed in Attachment A that is not specifically for OTS or NPIC unless (1) non-OC components select to perform their own T&I function at their facilities and they clearly annotate this request on the requisition, (2) notification that T&I is waived is received by telephone or speed letter (only Chief or Deputy Chief, MSS and Chief, FEB are authorized to waive T&I on OC requisitions) or (3) the requisition or procurement instrument is annotated "T&I to be performed at the plant." In the latter case CD/RB must determine the actual name of the inspector. If that cannot be ascertained from the file or through a call to the requisitioner, the materiel will be delivered for T&I.
 - (2) Any item received from a vendor of a communications nature not listed in Attachment A for which T&I has been requested by telephone or speed letter from a requisitioner, provided approval for that action is obtained from Chief or Deputy Chief, MSS.
- b. Materiel Facilities Branch (CD/MFB) will deliver to the OC T&I facility:
 - (1) Any item to be issued from stock that is listed in Attachment B that is not specifically for OTS or under OTS cognizance, unless requested otherwise by the Chief or Deputy Chief, MSS.
 - (2) Any item to be issued from stock of a communications nature not on Attachment B when T&I is requested by a note on the requisition, provided approval for that action is obtained from the Chief or Deputy Chief, MSS.

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James H. McDonald
Director of Logistics

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Director of Communications

8.6.80
Date

Attachment A
LI 45-32FEDERAL CLASSES OF MATERIEL THAT REQUIRE T&I UPON RECEIPT
FROM VENDORS

2910 Engine Fuel System Components, Nonaircraft
2915 Engine Fuel System Components, Aircraft
2920 Engine Electrical System Components, Nonaircraft
2930 Engine Cooling System Components, Nonaircraft
2940 Engine Air and Oil Filters, Strainers, and Cleaners,
Nonaircraft
2950 Turbosuperchargers
2990 Miscellaneous Engine Accessories, Nonaircraft
3670 Specialized Semiconductor, Microcircuit, and Printed Circuit
Board Manufacturing Machinery
4120 Air-Conditioning Equipment
4130 Refrigeration and Air-Conditioning Components
4140 Fans, Air Circulators, and Blower Equipment
5430 Storage Tanks
5445 Prefabricated Tower Structures
5805 Telephone and Telegraph Equipment
5810 Communications Security Equipment and Components
5815 Teletype and Facsimile Equipment
5820 Radio and Television Communication Equipment, Except Airborne
5821 Radio and Television Communication Equipment, Airborne
5825 Radio Navigation Equipment, Except Airborne
5830 Intercommunication and Public Address Systems, Except Airborne
5835 Sound Recording and Reproducing Equipment
5840 Radar Equipment, Except Airborne
5850 Visible and Invisible Light Communication Equipment
5895 Miscellaneous Communication Equipment
5905 Resistors
5910 Capacitors
5915 Filters and Networks
5920 Fuses and Lightning Arresters
5925 Circuit Breakers
5930 Switches
5935 Connectors, Electrical
5945 Relays and Solenoids
5950 Coils and Transformers
5961 Semiconductor Devices and Associated Hardware
5962 Microcircuits, Electronic
5965 Headsets, Handsets, Microphones and Speakers
5970 Electrical Insulators and Insulating Materials
5975 Electrical Hardware and Supplies
5977 Electrical Contact Brushes and Electrodes
5985 Antennas, Waveguide, and Related Equipment
5995 Cable, Cord, and Wire Assemblies; Communication Equipment
6105 Motors, Electrical
6110 Electrical Control Equipment
6115 Generators and Generator Sets, Electrical
6120 Transformers: Distribution and Power Station

Attachment A
LI 45-32

FEDERAL CLASSES OF MATERIEL THAT REQUIRE T&I UPON RECEIPT
FROM VENDORS

(Continued)

6125 Converters, Electrical, Rotating
6130 Converters, Electrical, Nonrotating
6145 Wire and Cable, Electrical
6150 Miscellaneous Electric Power and Distribution
6350 Miscellaneous Alarm and Signal Systems
6625 Electrical and Electronic Properties Measuring and Testing
Instruments
6940 Communication Training Devices
7010 ADPE Configuration
7020 ADP Central Processing Unit (CPU, Computer), Analog
7021 ADP Central Processing Unit (CPU, Computer), Digital
7022 ADP Central Processing Unit (CPU, Computer), Hybrid
7025 ADP Input/Output and Storage Devices
7035 ADP Accessorial Equipment
7040 Punched Card Equipment
7045 ADP Supplies and Support Equipment
7050 ADP Components

Attachment B
LI 45-32

FEDERAL CLASSES OF MATERIEL THAT REQUIRE T&I UPON ISSUE

<u>CLASS</u>	<u>DESCRIPTION</u>
5805	Telephone and Telegraph Equipment
5810	Communication Security Equipment
5811	Other Cryptographic Equipment and Components
5820	Radio and Television Communication Equipment, Except Airborne
5821	Radio and Television Communication Equipment, Airborne
5830	Intercommunication and Public Address Equipment, Except Airborne
5835	Sound Recording and Reproduction Equipment
5840	Radar Equipment, Except Airborne
5850	Visible and Invisible Light Communication Equipment
5895	Miscellaneous Communication Equipment
5999	Miscellaneous Electrical and Electronic Equipment (Wells Fargo Alarm and Detector Systems ONLY)
6110	Electrical Control Equipment
6350	Miscellaneous Alarm and Signal Systems (Wells Fargo Alarm and Detector Systems ONLY)
6625	Electrical and Electronic Properties Measuring and Testing Instruments
6940	Communication Training Devices
7010	ADPE Configuration
7020	ADP Central Processing Unit, Analog
7021	ADP Central Processing Unit, Digital
7022	ADP Central Processing Unit, Hybrid
7025	ADP Input/Output and Storage Devices
7035	ADP Accessorial Equipment
7040	Punched Card Equipment
7045	ADP Supplies and Support Equipment
7050	ADP Components

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24 JUN 1980

MEMORANDUM FOR: Executive Officer to the DDA
ATTENTION: Chief, Regulations Control Division, ISS/DDA
FROM: James H. McDonald
Director of Logistics
SUBJECT: Proposed Headquarters Notice - CIA Participation
in the GSA Furniture Reform Plan

1. It is requested that the attached proposed Headquarters Notice concerning the furniture moratorium be published.

2. It is suggested that this Notice be published over the signature of the DDCI since GSA requested that exceptions to the furniture moratorium be approved at the highest level within the Agency. Paragraph 5 of the proposed Notice requires approval by a Head of an Independent Office or an Operating Official (as defined in [redacted] for exceptions to this moratorium.

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3. For further information regarding this proposed Notice, please contact the Plans and Programs Staff, Office of Logistics, extension [redacted]

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[redacted]
James H. McDonald

Att.

cc: EO/DDA

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